

COLLECTION SITE IN-KIND DONATION FORM

Please make sure boxes & bags are labeled with Donor Name

Collection Site: Sellersburg UMC

Collection Date: _____

Staff Processing Donation: _____

Processed for Inventory by: _____

Date Received at MM: _____

Thank you letter to be sent to (please check **ONLY one**):

PLEASE PRINT

	Church/Organization Name:
	Individual Name:
Address:	
City:	State: Zip Code:
Phone Number:	
Email Address:	

	Please do not send a Thank You Letter
	Please email a Thank You Letter (my email address is above)

	In-Kind Item(s) Donated:

Notes/Story: (If you have a story to tell about this donation please write it here. You can also use the back of this page).

For office use only:

Donor #:	
Date Thank You Letter prepared:	By: